

Chicago schools purchases at special pricing. Agreements have been developed for special pricing on Microsoft and educational software.

Procurement Gaps

- Develop a central inventory tracking system enabling OCS to analyze purchasing/replacement trends, which, in turn, could enhance system-wide technology planning.

Maintenance and Support

Many schools have a technology coordinator. It is the coordinator's responsibility to support technology as much as possible at the local school. Additionally, OCS may recommend outsourcing hardware repair and networking solutions to various vendors without any means of centrally tracking timelines and quality. Much technology support on the elementary level is provided through parent volunteers.

Maintenance and Support Gaps

- OCS and OIT should provide schools with additional leadership, guidance and services.
- OCS should develop training for local school support to do basic network and hardware maintenance.
- OCS and schools should develop strategies to address the need for affordable maintenance and support.

Collaboration and Communication Tools

Virtually all schools use computers to support an element of their administrative information management needs, though there is a wide variation in the levels of use, the types of hardware installed, and the applications employed. More schools are using electronic communication vehicles on a daily basis.

The OCS Web site is utilized to communicate timely information to school personnel, parents, and stakeholders. The Technology Page newsletter updates schools on technology developments and resources. It is distributed through e-mail and the OCS Web site on a monthly basis.

Across all schools, there is still extensive reliance on paper records. This is changing through the use of e-mail currently available for OCS and a growing number of schools. Currently, 100% of the schools have facsimile accessibility.

All schools and OCS are able to communicate electronically through the Archdiocese Internet-based e-mail system. All newsletters, broadcast information and policy and procedure changes are delivered to schools electronically.

OCS provides many documents as electronic templates. Reporting forms for the Illinois State Recognition Process, the OCS School Improvement Process, teacher and principal contracts are available to schools.

The Pastoral Center, including OCS, is networked to handle office automation functions for professional and support staff. Major OCS data responsibilities that require additional administrative computing support include the school evaluation process, shareholders' report, faculty database, elementary school survey, high school survey, 8th grade post graduation plans and governmental liaison information.

Collaboration and Communication Tools Gaps

- Increase communication between schools and homes using the growing availability of electronic means.

Coordination of Technology Initiatives Gaps

- Increase guidance and support in selecting and implementing administrative and office automation applications:
 - Electronic student records management,
 - Electronic tuition and budget management,
 - Alternative electronic assessment.

SECTION 6A
STAKEHOLDER COMMUNITY INVOLVEMENT

Goal: 1 Catholic schools, in partnership with the surrounding local and global communities, discover and leverage the educational, financial and technical resources available.

Strategy and/or related Purchase	Phase Year	Person(s) Responsible	Expected Finish Date	Cost	Funding Source
A. Identify, publish and centrally update sources for funding of technology initiatives.	All	Technology Director / Committee	Ongoing	(time)	
B. Assist and enable parishes and schools to conduct local campaigns in support of education technology implementation.	All	Technology Director / OCS Marketing	Ongoing	(time)	
C. Create materials to plan a successful development campaign.	1, 2	Local school administrator / Technology Committee	2007	\$2000	Local budget
D. Ensure local technology plans address how community resources will be discovered and leveraged.	All	Local school administrator / Technology Committee	Ongoing	(time)	

Goal: 2 Catholic schools strive for equity in Archdiocesan-wide uses of technology.

Strategy and/or related Purchase	Phase Year	Person(s) Responsible	Expected Finish Date	Cost	Funding Source
A. Establish a cost- effective source for technical support.	2, 3	Technology Director / OIT	2008	(time)	
B. Expand the network for efficient donation and refurbishment of technology.	All	Technology Director / Committee / OIT	Ongoing	(time)	
C. Identify and cooperate with local and national foundations to secure resources; target schools with critical needs.	All	Big Shoulders / OCS Staff / Sponsored Programs	Ongoing	(time)	
D. Access e-rate discounts for all schools.	All	Local schools / Technology Director	Ongoing	(time)	

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Goal: 3	Catholic schools utilize OCS and local resources to maximize Archdiocesan, school, family and community communication
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Strategy and/or related Purchase	Phase Year	Person(s) Responsible	Expected Finish Date	Cost	Funding Source
A. Disseminate information and outcomes of the OCS Technology Plan to all stakeholder groups.	1	Technology Director	2006	\$500	OCS Budget
B. Maintain the Archdiocesan-wide planning advisory committee to monitor the ongoing development and implementation of the education technology goals for instruction, administration and communication.	All	Technology Director	Ongoing	(time)	
C. Ensure that every local school has a web site.	1, 2	Technology Director / OIT / TECHS	2007	\$5000	Archdiocesan budget / local school budget
D. Develop and implement a plan to allow parental access of student records, attendance and grades.	2, 3	Local school / Tec. Director / OCS Data Research	2008	\$900,000	Local school budget / grants
E. Develop and implement strategies to provide parents with the tools to understand their child's technology use and protect their children at home.	1	Technology Professional Development Director / Local school administrators	2006	\$5000	Technology Professional Development Initiative

Goal: 4	Catholic schools will develop local school addendums to the OCS plan incorporating the mission, vision and major goals and strategies.
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Strategy and/or related Purchase	Phase Year	Person(s) Responsible	Expected Finish Date	Cost	Funding Source
A. Determine, propose and sponsor strategies enabling all schools to update comprehensive technology plans based on the goals of the OCS plan.	1	Technology Director / Committee	2006	(time)	

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B. Develop guidelines and provide planning information for all schools.	1	Technology Director / Committee	2006	\$500	OCS Budget
C. Ensure that local school technology plans are incorporated into the next cycle of the School Improvement Process	2, 3	S.I.P. Revision Team	2008	(time)	

SECTION 6B

CURRICULUM AND INSTRUCTION

Goal: 5

Catholic schools integrate diverse technologies identified by scientifically based research into the process of teaching, learning and assessing in all disciplines at all instructional levels.

Strategy and/or related Purchase	Phase Year	Person(s) Responsible	Expected Finish Date	Cost	Funding Source
A. Use learning activities that stress teamwork, complex thinking, authentic assessments that address real-world problems.	1, 2	Principal/Teachers	2007	Speaker Fees	Local School Budget
B. Highlight best practice in technology principles at curriculum workshops.	1, 2	OCS Curriculum Director	2007	(time)	
C. Incorporate technology integration strategies within the agenda of the Curriculum Advisory Committee.	1	OCS Curriculum Director / Technology Director	2006	(time)	
D. Investigate the development of incentives to encourage educators to incorporate technology in instruction in innovative ways.	1	Technology Director / Superintendent	2006	(time)	
E. Identify and publish the location of model classrooms and schools that incorporate best practice in technology integration and effective teaching and learning.	1	Technology Director	2006	(time)	

Goal: 6	Catholic schools, independently and collaborative use technology to communicate, access, analyze and evaluate information.
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Strategy and/or related Purchase	Phase Year	Person(s) Responsible	Expected Finish Date	Cost	Funding Source
A. Engage students in problem based learning within the curriculum using the Indicators of Learning and the Six Essential Learnings.	All	OCS Staff / Principals / Teachers	Ongoing	Speakers	Local budgets / Title grants
B. Develop a system-wide strategy for the attainment of student technology competencies.	2	OCS Staff / Principals / Teachers	2007	(time)	
C. Develop an alignment of technology and learning initiatives within existing school improvement areas.	All	Principals / teachers	Ongoing	(time)	
D. Provide resources (listservs, chat rooms, forums, etc.) that allow for collaboration among teachers in curriculum development, joint class projects and mutual growth.	2	Technology Director / OIT / OCS Staff	2007	\$1000	OCS budget

Goal: 7	Catholic schools align technology initiatives with school improvement goals for curriculum, instruction, and assessment.
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Strategy and/or related Purchase	Phase Year	Person(s) Responsible	Expected Finish Date	Cost	Funding Source
A. Ensure that curricular programs and written curriculum appropriately infuse technology into academic content and teaching strategies.	All	OCS Staff / Principal / Teachers	Ongoing	(time)	
B. Identify and publish promising practices through OCS news vehicles.	All	OCS Staff	Ongoing	(time)	
C. Encourage leadership in developing innovative pilot projects.	All	Principals	Ongoing	(time) cost of project support	Local budgets

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SECTION 6C

PROFESSIONAL DEVELOPMENT

Goal: 8

Catholic School professional staff (Administrators, Teachers, Librarians, Specialists) and support staff demonstrates competencies in technology skills and practices related to their responsibilities.

Strategy and/or related Purchase	Phase Year	Person(s) Responsible	Expected Finish Date	Cost	Funding Source
A. Identify a person or persons at each school to form a technology committee or focus group to forward Archdiocesan and local technology goals.	1	Technology Director / Principal / Local Tech Coordinator	2006	(time)	
B. Adopt and disseminate the NETS (National Educational Technology Standards) for administrators, teachers and students.	1	Technology Director / Committee / Principal	2006	Publishing costs	OCS Budget
C. Identify or develop tools to measure the attainment of professional and support staff technology competencies and to certify their achievement.	1	Technology Director / Vendor Partners	2006	\$20,000	Grants
D. Ensure that school level and/or individual staff development plans appropriately infuse technology.	All	Principal / Teachers	Ongoing	(time)	
E. Identify staff development providers who can address local in-service needs for both individuals and faculties.	1	Technology Director	2006	(time)	

Goal: 9	Building level administrators become technology leaders.
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Strategy and/or related Purchase	Phase Year	Person(s) Responsible	Expected Finish Date	Cost	Funding Source
A. Increase participation of administrators in technology leadership training.	All	Techn director / PD director / principals	2008	Speakers	Local budgets / grants
B. Ensure that technology competencies for professional and support staff are a component of the annual evaluation.	2	Principal	2007	(time)	
C. Ensure that local professional and support staff handbooks will include the Technology Standards for Illinois Teachers http://www.isbe.net/profprep/CASCDvr/Wd97/24120_coretechnology.doc	1	Principal	2006	(time)	
D. Ensure that new principals and new teacher orientation sessions include technology expectations, training and standards.	1	OCS Staff	2006	Speakers	OCS Budget / local budget

Goal: 10	Professional Development in technology integration resources are identified and communicated to school personnel.
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Strategy and/or related Purchase	Phase Year	Person(s) Responsible	Expected Finish Date	Cost	Funding Source
A. Develop a Curriculum web link that includes technology integration resources.	1	Technology Director	2006	(time)	
B. Establish elementary level technology coordinators groups based upon the model of the Technology Educators for Catholic High Schools (TECHS)	All	Technology Director / TECHS / Local Tech Coordinator	2007	(time)	
C. Provide assistance to local schools to access federal and external grant resources.	All	Sponsored Programs Department	Ongoing	(time)	

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Goal: 11	Catholic schools provide professional development in technology to support and enhance curriculum, instruction and assessment.
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Strategy and/or related Purchase	Phase Year	Person(s) Responsible	Expected Finish Date	Cost	Funding Source
A. Develop, deliver and facilitate diverse technology integration staff development offerings.	All	Technology Director / Principals	Ongoing	\$500,000 / year	Local budgets / grants
B. Ensure that SIP Professional Development Plans incorporate current research and best practice in technology.	1	OCS Staff	2006	(time)	
C. Provide electronic accessibility to OCS documents and guides that support curriculum and instruction.	All	OCS Staff	Ongoing	(time)	
D. Infuse the application of technology into all inservice and training provided by OCS.	All	OCS Staff	Ongoing	(time)	
E. Utilize an aggressive train-the-trainers program to leverage system expertise	All	OCS Staff	Ongoing	(time)	

SECTION 6D

TECHNOLOGY DEPLOYMENT AND SUSTAINABILITY

Goal: 12

Catholic schools have sufficient technology resources for teaching, learning, and management.

Strategy and/or related Purchase	Phase Year	Person(s) Responsible	Expected Finish Date	Cost	Funding Source
A. Seek to maximize the access of funding sources for schools including e-rate, federal funds, grants and partnerships.	All	Technology Director	Ongoing	(time)	
B. Develop suggested minimum technology standards for schools.	1, 2	Committee / Technology Director / OIT	2007	(time)	
C. Encourage and facilitate collaborative purchasing of equipment and services.	1	Technology Director / OIT / Committee	2006	(time)	
D. Conduct a yearly survey to update equipment/software inventory and anticipated purchases.	1	Technology Director / OCS Data Research	2006	(time)	
E. Develop procedures and effective models in school budgeting for training; hardware repair and maintenance; life cycle replacement and appropriate licensing.	2	Technology Director	2007	(time)	
F. Ensure that adequate power supports existing and future technology resources planned for individual schools and that power complies with all fire, safety and electrical regulations.	3	Principals / Pastors / Archdiocese Pastoral Center	2008	\$100,000 X ?	Local budgets, grants, development /Big Shoulders

Goal: 13	Catholic schools electronically network with the Archdiocese and each other.
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Strategy and/or related Purchase	Phase Year	Person(s) Responsible	Expected Finish Date	Cost	Funding Source
A. Determine an Archdiocese-wide networking strategy for linking all schools and classrooms and providing schools with an electronic mail system, calendar and document sharing.	All	OIT / Technology Director / Committee	2008	(time)	
B. Identify and leverage cooperative infrastructure for Internet access and Wide Area networking opportunities.	All	OIT, Technology Director/ Committee	2008	(time)	
C. Develop procedures and effective models of ubiquitous access to computer technology in schools.	2	Technology Director / Committee / OIT	2007	(time)	

Goal: 14	Catholic schools leverage resources and programs to ensure adequate technology services.
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Strategy and/or related Purchase	Phase Year	Person(s) Responsible	Expected Finish Date	Cost	Funding Source
A. Provide a mechanism to coordinate and align school technical needs with available OIT services to schools.	1	OIT / Technology Director / Committee	2006	(time)	
B. Develop a committee to advise OCS on areas of greatest need and most desired technology services.	1	Technology Director	2006	(time)	
C. Build internal capacity by identifying school level technology leaders and supporting them with additional technical training opportunities.	2, 3	Technology Director / Committee	2008	Training costs	Local budgets, grants
D. Encourage the development of technology maintenance and support consortiums around a high school with its feeder elementary schools.	3	Technology Director / OIT / High Schools	2008	(time)	

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Goal 15	Catholic schools adopt technology policies for the acquisition, deployment, utilization and support of educational technology and school management.
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Strategy and/or related Purchase	Phase Year	Person(s) Responsible	Expected Finish Date	Cost	Funding Source
A. Continue to update and revise technology policies (Internet, acceptable use, electronic tools) for employees and students that are CIPA compliant.	1	Technology Director	2006	(time)	
B. Assist schools in developing standards and procurement recommendations for the purchase of hardware and software.	All	Technology Director / OIT / Committee	Ongoing	(time)	
C. Develop, endorse and publish Archdiocesan technical standards for operating software, network protocols and new hardware purchases.	1	Technology Director / OIT / Committee	2006	(time)	

Goal 16	Catholic schools utilize electronic administrative management systems.
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Strategy and/or related Purchase	Phase Year	Person(s) Responsible	Expected Finish Date	Cost	Funding Source
A. Develop standard practices for student, tuition and financial transaction and reporting systems appropriate for school use.	2	Technology Director / OCS Data Research / OIT / Committee	2007	(time)	
B. Disseminate a database of administrative applications that meet recommended standards.	2	Technology Director / OCS Data Research / OIT / Committee	2007	(time)	
C. Develop cooperative purchasing agreements for the acquisition of administrative management systems.	3	Technology Director / OCS Data Research / OIT / Committee	2008	(time)	

SECTION 7
ASSESSMENT AND EVALUATION
STAKEHOLDER COMMUNITY INVOLVEMENT
ASSESSMENT AND EVALUATION

Goal: 1 Catholic schools, in partnership with the surrounding local and global communities, discover and leverage the educational, financial and technical resources available.

Strategies for Closing the Gap	Phase	Assessment Strategies and Tools	Success Indicators	Person(s) Responsible
A. Identify, publish and centrally update sources for funding of technology initiatives.	All	View web page and listserv	Sources are published and updated	Technology Director / Committee
B. Assist and enable parishes and schools to conduct local campaigns in support of education technology implementation.	All	View phone logs and calendar	Schools assisted	Technology Director / OCS Marketing
C. Create materials to plan a successful development campaign.	1, 2	View Materials	Materials created and published	Local school admin
D. Ensure local technology plans address how community resources will be discovered and leveraged.	All	View Local Plans	Evidence of local strategies	Local school admin.

Goal: 2 Catholic schools strive for equity in Archdiocesan-wide uses of technology.

Strategies for Closing the Gap	Phase	Assessment Strategies and Tools	Success Indicators	Person(s) Responsible
A. Establish a cost-effective source for technical support.	2, 3	View Newsletter Items	Sources identified and published	Tec Director / Committee

B. Expand the network for efficient donation and refurbishment of technology.	All	View newsletters and bulletins	Procedure established	Tech Director / OIT
C. Identify and cooperate with local and national foundations to secure resources; target schools with critical needs.	All	View School budgets	Resources identified and targeted	OCS Staff / Big Shoulders / Sponsored Programs
D. Access e-rate discounts for all schools.	All	Access data report from the SLD	Schools access e-rate discounts	Local school admin / Tech Director

Goal: 3 Catholic schools utilize OCS and local resources to maximize Archdiocesan, school, family and community communication

Strategies for Closing the Gap	Phase	Assessment Strategies and Tools	Success Indicators	Person(s) Responsible
A. Disseminate information and outcomes of the OCS Technology Plan to all stakeholder groups.	1	View Tech Plan	Plan distributed	Tech. Director
B. Maintain the Archdiocesan-wide planning advisory committee to monitor the ongoing development and implementation of the education technology goals for instruction, administration and communication.	All	View agenda and minutes	Ongoing meetings	Tech. Director / Committee
C. Ensure that every local school has a web page.	1, 2	View web pages	Web sites exist	Local schools
D. Develop and implement a plan to allow parental access of student records, attendance and grades.	2, 3	Survey schools	Parents are able to access information	Local school / Tech. Director / OCS Data Research
E. Develop and implement strategies to provide parents with the tools to understand their child's technology use and protect their children at home.	1	View flyers, workshop descriptions	Workshops held	Tech. PD director / local admin.

Goal: 4	Catholic schools will develop local school addendums to the OCS plan incorporating the mission, vision and major goals and strategies.
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Strategies for Closing the Gap	Phase	Assessment Strategies and Tools	Success Indicators	Person(s) Responsible
A. Determine, propose and sponsor strategies enabling all schools to update comprehensive technology plans based on the goals of the OCS plan.	1	Collection of local school planning pieces	Local plan complete	Tech Director / local school
B. Develop guidelines and provide planning information for all schools.	1	View newsletters, bulletins	Information disseminated	Tech Director / Committee
C. Ensure that local school technology plans are incorporated into the next cycle of the School Improvement Process	2, 3	View SIP manual	SIP process includes Technology Plan	SIP revision team

CURRICULUM AND INSTRUCTION
ASSESSMENT AND EVALUATION

Goal: 5 Catholic schools integrate diverse technologies identified by scientifically based research into the process of teaching, learning and assessing in all disciplines at all instructional levels.

Strategies for Closing the Gap	Phase	Assessment Strategies and Tools	Success Indicators	Person(s) Responsible
A. Use learning activities that stress teamwork, complex thinking, authentic assessments that address real-world problems.	1, 2	Assess lesson plan	Majority of lesson plans incorporate such strategies	Principal / Teachers
B. Highlight technology best-practice principles at curriculum workshops.	1, 2	Workshop descriptions	Majority of workshops highlight best practices	OCS Curriculum Director
C. Incorporate technology integration strategies within the agenda of the Curriculum Advisory Committee.	1	View agendas	Integration included in agendas	OCS Curriculum Director / Tech Director
D. Investigate the development of incentives to encourage educators to incorporate technology in instruction in innovative ways.	1	View memos	Incentives investigated	Tech Director / Superintendent
E. Identify and publish the location of model classrooms and schools that incorporate best practice in technology integration and effective teaching and learning.	1	View newsletters and bulletins	Models published	Tech Director

Goal: 6 Catholic schools, independently and collaborative use technology to communicate, access, analyze and evaluate information.

Strategies for Closing the Gap	Phase	Assessment Strategies and Tools	Success Indicators	Person(s) Responsible
A. Engage students in problem based learning within the curriculum using the Indicators of Learning and the Six Essential Learnings.	All	View lesson plans	Majority of teachers incorporate Project Based Learning	Principals / teachers

B. Develop a system-wide strategy for the attainment of student technology competencies.	2	View newsletters and bulletins	Strategy developed	OCS Staff / principals / teachers
C. Develop an alignment of technology and learning initiatives within existing school improvement areas.	All	View School Goals and School Improvement Plans	50% of schools align plans	Principals / teachers
D. Provide resources (listservs, chat rooms, forums, etc.) that allow for collaboration among teachers in curriculum development, joint class projects and mutual growth.	2	View newsletters, bulletins and web site	Resources exist	Tech Director / OIT / OCS Staff / Committee

Goal: 7 Catholic schools align technology initiatives with school improvement goals for curriculum, instruction, and assessment.

Strategies for Closing the Gap	Phase	Assessment Strategies and Tools	Success Indicators	Person(s) Responsible
A. Ensure that curricular programs and written curriculum appropriately infuse technology into academic content and teaching strategies.	All	Examine written curriculum	All curriculum infuse technology	OCS Staff / principal / teachers
B. Identify and publish promising practices through OCS news vehicles.	All	View newsletters, bulletins and web site	Promising practices identified and published	OCS Staff
C. Encourage leadership in developing innovative pilot projects.	All	View lesson plans / observations	Projects identified	OCS Staff

PROFESSIONAL DEVELOPMENT
ASSESSMENT AND EVALUATION

Goal: 8 Catholic School professional staff (Administrators, Teachers, Librarians, Specialists) and support staff demonstrates competencies in technology skills and practices related to their responsibilities.

Strategies for Closing the Gap	Phase	Assessment Strategies and Tools	Success Indicators	Person(s) Responsible
A. Identify a person or persons at each school to form a technology committee or focus group to forward Archdiocesan and local technology goals.	1	Technology Survey	Persons identified in 90% of schools	Tech Director
B. Adopt and disseminate the NETS (National Educational Technology Standards) for administrators, teachers and students.	1	View newsletters, bulletins	NETS adopted	Tech Director / Committee / Principals
C. Identify or develop tools to measure the attainment of professional and support staff technology competencies and to certify their achievement.	1	View tools	Tools in place	Tec. PD director / vendor partners
D. Ensure that school level and/or individual staff development plans appropriately infuse technology.	All	View school level staff development plans	Staff development plans include tech skills	Principal / teachers
E. Identify staff development providers who can address local in-service needs for both individuals and faculties.	1	View newsletters, bulletins	List of providers	Tech Director

Goal: 9	Building level administrators become technology leaders.
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Strategies for Closing the Gap	Phase	Assessment Strategies and Tools	Success Indicators	Person(s) Responsible
A. Increase participation of administrators in technology leadership training.	All	View agendas	75% of administrators participate	Tech director / PD director / principals
B. Ensure that technology competencies for professional and support staff are a component of the annual evaluation.	2	View evaluation forms	Forms revised	Principal
C. Ensure that local professional and support staff handbooks will include the Technology Standards for Illinois Teachers http://www.isbe.net/profprep/CASCDvr/Wd97/24120_coretechnology.doc	1	View handbooks	Handbooks include standards	Principal
D. Ensure that new principals and new teacher orientation sessions include technology expectations, training and standards.	1	View agendas	All new personnel received tech orientation	OCS Staff

Goal: 10	Professional Development in technology integration resources are identified and communicated to school personnel.
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Strategies for Closing the Gap	Phase	Assessment Strategies and Tools	Success Indicators	Person(s) Responsible
A. Develop a Curriculum web link that includes technology integration resources.	1	View web pages	Links evident	Tech Director
B. Establish elementary level technology coordinators groups based upon the model of the Technology Educators for Catholic High Schools (TECHS)	All	View agenda, minutes	Groups established in 25% of the councils each year	Tech Director / Local Tech / TECHS
C. Provide assistance to local schools to access federal and external grant resources.	All	Annual Survey	100% of schools access all available resources	Sponsored Programs Department

Goal: 11	Catholic schools provide professional development in technology to support and enhance curriculum, instruction and assessment.
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Strategies for Closing the Gap	Phase	Assessment Strategies and Tools	Success Indicators	Person(s) Responsible
A. Develop, deliver and facilitate diverse technology integration staff development offerings.	All	View flyers	A variety of offerings exist	Tech director / PD director / principals
B. Ensure that SIP Professional Development Plans incorporate current research and best practice in technology.	1	View SIP Manual	Evident in Staff Development plans	OCS Staff
C. Provide electronic accessibility to OCS documents and guides that support curriculum and instruction.	All	View posting of documents	Documents available	OCS Staff
D. Infuse the application of technology into all inservice and training provided by OCS.	All	View agenda	Application is evident	OCS Staff
E. Utilize an aggressive train-the-trainers program to leverage system expertise.	All	View experts database	20 new experts identified each year	OCS Staff

TECHNOLOGY DEPLOYMENT AND SUSTAINABILITY
ASSESSMENT AND EVALUATION

Goal: 1 Catholic schools have sufficient technology resources for teaching, learning, and management.

Strategies for Closing the Gap	Phase	Assessment Strategies and Tools	Success Indicators	Person(s) Responsible
A. Seek to maximize the access of funding sources for schools including e-rate, federal funds, grants and partnerships.	All	Tech Survey, SLD Database	% of schools participating increase each year	Tech Director
B. Develop suggested minimum technology standards for schools.	1, 2	View newsletters, bulletins	Standards developed	Committee / Tech Director / OIT
C. Encourage and facilitate collaborative purchasing of equipment and services.	1	View newsletters, bulletins	New agreements each year	Committee / Tech Director / OIT
D. Conduct a yearly survey to update equipment/software inventory and anticipated purchases.	1	View survey	100% participate	Tech Director / OCS Data Research
E. Develop procedures and effective models in school budgeting for training, hardware repair and maintenance, life cycle replacement and appropriate licensing.	2	View published models	Models identified	Tech Director
F. Ensure that adequate power supports existing and future technology resources planned for individual schools and that power complies with all fire, safety and electrical regulations.	3	View facility upgrade standards + plans	75% of schools meet minimum standards	Principal / Pastors / Archdiocese Agencies

Goal: 1B Catholic schools electronically network with the Archdiocese and each other.

Strategies for Closing the Gap	Phase	Assessment Strategies and Tools	Success Indicators	Person(s) Responsible
A. Determine an Archdiocese-wide networking strategy for linking all	All	View newsletters, bulletins	Strategy developed	Tech Director / OIT

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schools and classrooms and providing schools with an electronic mail system, calendar and document sharing.				
B. Identify and leverage cooperative infrastructure for Internet access and Wide Area networking opportunities.	All	Technology Survey, Contracts	Agreements developed	Tech Director / OIT / Committee
C. Develop procedures and effective models of ubiquitous access to computer technology in schools.	2	View newsletters, bulletins	Models published	Tech Director / OIT / Committee

Goal: 14	Catholic schools leverage resources and programs to ensure adequate technology services.
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Strategies for Closing the Gap	Phase	Assessment Strategies and Tools	Success Indicators	Person(s) Responsible
A. Provide a mechanism to coordinate and align school technical needs with available OIT services to schools.	1	View newsletter announcements	Coordination exists	OIT / Tech Director / Committee
B. Develop a committee to advise OCS on areas of greatest need and most desired technology services.	1	View agenda and minutes	Committee exists	Tech Director
C. Build internal capacity by identifying school level technology leaders and supporting them with additional technical training opportunities.	2, 3	View flyers, training descriptions	Training is being provided	Tech Director / Committee
G. Encourage the development of technology maintenance and support consortiums around a high school with its feeder elementary schools.	3	View agenda and minutes	Consortium groups exist	Tech Director / OIT / TECHS

Goal: 15	Catholic schools adopt technology policies for the acquisition, deployment, utilization and support of educational technology and school management.
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Strategies for Closing the Gap	Phase	Assessment Strategies and Tools	Success Indicators	Person(s) Responsible
A. Continue to update and revise technology policies (Internet, acceptable use, electronic tools) for employees and students that are CIPA compliant.	1	Examine policy document	Updated policy exists	Tech Director / Committee
B. Assist schools in developing standards and procurement recommendations for the purchase of hardware and software.	All	View Newsletters, bulletins	Standards developed and published	Tech Director / OIT / Committee
C. Develop, endorse and publish Archdiocesan technical standards for operating software, network protocols and new hardware purchases.	1	View Newsletters, bulletins	Standards developed and published	Tech Director / OIT / Committee

Goal: 16	Catholic schools utilize electronic administrative management systems.
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Strategies for Closing the Gap	Phase	Assessment Strategies and Tools	Success Indicators	Person(s) Responsible
A. Develop standard practices for student, tuition and financial transaction and reporting systems appropriate for school use.	2	Examine standards	Standards published	Tech Director / OCS Data Research / OIT / Committee
B. Disseminate a database of administrative applications that meet recommended standards.	2	Examine databases	Database exist	Tech Director / OCS Data Research / OIT / Committee
C. Develop cooperative purchasing agreements for the acquisition of administrative management systems.	3	Examine agreements	Agreement exist	Tech Director / OCS Data Research / OIT / Committee

SECTION 8**SCHOOL POLICIES AND PROCEDURES**

Policy in the Archdiocese of Chicago is developed according to the norm of Canon (Roman Catholic Church) law (c. 391 and 427, §1). This process required extensive advice and consensus of the various Archdiocesan consultative bodies and agencies of the Pastoral Center. The Vicar of the Archdiocese of Chicago, Francis Cardinal George, ultimately approves policy statement.

Many policies guide the vision and operation of Catholic schools. For the purposes of this plan, three specific policies and procedures have been developed and may be found in the School Administrator's Handbook (See Appendix)

1. Electronic Communications Policy for Adults
2. Acceptable Use Policy for Students including CIPA compliant additions.

SECTION 10 Web publishing guidelines.